

Collin County Fire Marshal's Office
COMMERCIAL BUSINESS
Plan Review / Certificate of Occupancy

Business Name	Physical Address	City	Zip	Business Phone
Business Owner's Name	Business Owner's Address	City/State	Zip	Phone
Property Owner	Property Owner's Address	City/State	Zip	Phone

Business Usage:

Open to Public? Y N Days/Hours of Operation: _____

Overnight Facilities: Y N _____

Public Restrooms: Y N _____

Food Preparation: Y N # of Employees per shift/day: _____

Structure Information:

Structure Type: Metal Wood

A/C Sq. Feet: _____

of Bedrooms: _____

of Kitchens: _____

Utility Information:

Power Company: _____

Gas Company: _____

Water Company: _____

Materials Stored: (list all potential hazardous materials)

Use or Occupancy Type: (circle the appropriate type)

Group A=Assembly Group B=Business Group E=Educational Group F=Factory & Industrial Group H=Hazardous

Group I=Institutional Group M=Mercantile Group R=Residential Group S=Storage Group U=Utility

Tell us about your business:

Property Owner Signature

Date

Printed Name

OFFICE USE ONLY

DATE PLANS RECEIVED

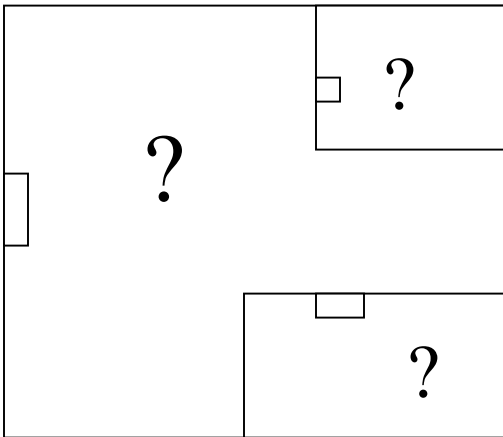
DATE PLANS APPROVED

Plan Review				\$50.00 Fee Paid	<input type="checkbox"/>
Fire Alarm System Required?	Y N	_____	_____	\$50.00 Fee Paid	<input type="checkbox"/>
Fire Suppression System Required?	Y N	_____	_____	\$50.00 Fee Paid	<input type="checkbox"/>
Certificate of Occupancy:		Date Final Inspection Completed	_____	\$95.00 Fee Paid	<input type="checkbox"/>



PARKING LAYOUT

Please show layout of the
business parking lot.
Include designated fire lanes
and handicap parking.



FLOOR PLAN

Please show us your floor plan.

Mark all doors and fixtures.

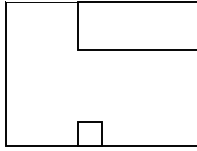
(Copies of this will be forwarded to the fire department in your jurisdiction.)

Effective March 1, 2003
Floor Plans must be
drawn to scale on paper
minimum size of 24" x 36"

Please attach 3 Copies



New Building



PLOT PLAN

Show layout of lot/land. Be sure to include all existing structures, parking, water tributaries, ponds, etc. Mark each appropriately.

A large, empty rectangular box with a thin black border, intended for the student to draw their plot plan.